

Agenda Item Form

Agenda Date: 04/06/04

Districts Affected: All

Dept. Head/Contact Information: [Fire Department, Chief Parsons, (915) 775-7305]

Type of Agenda Item:

- | | | |
|-----------------------------------------------------------|------------------------------------------------------------|----------------------------------------------------|
| <input type="checkbox"/> Resolution | <input checked="" type="checkbox"/> Staffing Table Changes | <input type="checkbox"/> Board Appointments |
| <input type="checkbox"/> Tax Installment Agreements | <input type="checkbox"/> Tax Refunds | <input type="checkbox"/> Donations |
| <input type="checkbox"/> RFP/ BID/ Best Value Procurement | <input type="checkbox"/> Budget Transfer | <input type="checkbox"/> Item Placed by Citizen |
| <input type="checkbox"/> Application for Facility Use | <input type="checkbox"/> Bldg. Permits/Inspection | <input type="checkbox"/> Introduction of Ordinance |
| <input type="checkbox"/> Interlocal Agreements | <input type="checkbox"/> Contract/Lease Agreement | <input type="checkbox"/> Grant Application |
| <input type="checkbox"/> Other _____ | | |

Funding Source:

- ☒ General Fund
☐ Grant (duration of funds: _____ Months)
☐ Other Source: _____

Legal:

☐ Legal Review Required Attorney Assigned (please scroll down): None ☐ Approved ☐ Denied

Timeline Priority: ☒ High ☐ Medium ☐ Low # of days: _____

Why is this item necessary:

All Fire Medic positions will be filled by Firefighters who are also trained as Fire Medics. Firefighters will have a broader range of responsibilities.

Explain Costs, including ongoing maintenance and operating expenditures, or Cost Savings:

The cost will remain the same Fire (FS-1) and Firefighters will have the same pay scale.

Statutory or Citizen Concerns:

None anticipated

Departmental Concerns:

None anticipated

2004 APR 7 PM 1 11
CITY CLERK DEPARTMENT

DATE: 3/18/04

APR 1 2004

CITY OF EL PASO
STAFFING TABLE CHANGE REQUEST

Date sent to City Council:

4/6/04

INITIALS LC 2004-64

Date sent to Personnel:

DEPARTMENT NAME: FIRE	(1) HR DEPARTMENT ID 22	(2) ATTACHED DOCUMENTATION <input checked="" type="checkbox"/> Description of Duties <input type="checkbox"/> Organization Chart	REQUESTED EFFECTIVE DATE: April 4, 2004
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A=add

D=delete

*R/T/C = Regular, Temporary, Contract

*L/U = Classified, Unclassified

A/D	# OF POS	Max Head Count	Business Unit	ACCOUNT DESCRIPTION and ACCOUNT CODE Fin. Dept. ID-Fund-Fin. Loc. Proj. or Grnt. (00000000-00000-00000PorG0000)	JOB CODE	JOB CLASS TITLE	PLAN GRADE	R/T/C	L/U
D	5	43	COFEP	Fire Operations 22010100-01101-22000	760700	Fire Medic	FS - 1	R	L
A	5	354	COFEP	Fire Operations 22010100-01101-22000	733200	Firefighter	FS - 1	R	L
			COFEP						
			COFEP						
			COFEP						
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			COFEP						

(7) Purpose: ☒ Streamline ☐ Expanded Program ☐ New Program ☐ New Facility ☐ Other (Explain)

(8) STATEMENT OF NEED / CONSEQUENCES OF NOT APPROVING ACTION(S): All Fire Medic positions will be filled by Firefighters who are also trained as Fire Medics. Firefighters will have a broader range of responsibilities.

ANTICIPATED IMPACT ON:

(9) DEPARTMENT ORGANIZATION/OPERATIONS Fire Medics will no longer be hired to fill vacancies. Fire Medics will cross-train as Firefighters so that they are able to perform both the responsibilities of a Firefighter and a Fire Medic. The same personnel have training in both duties.	(10) DEPARTMENT BUDGET The cost will remain the same since Fire Medic (FS-1) and Firefighters (FS-1) have the same pay scale.
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(11) DEPARTMENT HEAD SIGNATURE: <i>Roberto Rivera</i>	DATE: 3-16-04	BUDGET CHANGE <input type="checkbox"/> Required <input type="checkbox"/> Attached	AMOUNT ADDITIONAL FUNDS
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PERSONNEL DEPARTMENT RECOMMENDATION		PERSONNEL DIRECTOR	DATE
<input checked="" type="checkbox"/> Requested CC and CG is Appropriate <input type="checkbox"/> Change Class To <input type="checkbox"/> Change Grade To	COMMENTS 3-19-04	<i>[Signature]</i>	3-24-04

O.M.B RECOMMENDATION / C.A.O. APPROVAL	
COMMENTS: OK! <i>David Almont</i> 3-29-04	

RECOMMENDATION <input type="checkbox"/> Position(s) Recommended <input type="checkbox"/> Position(s) Not Recommended	CHIEF FINANCIAL OFFICER <i>[Signature]</i> 3/31/04	CHIEF ADMINISTRATIVE OFFICER <i>[Signature]</i>
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APPROVED:

DATE